# Programming Proposal Form

## Presenter Information

**Presenter Name:**
(As it would appear on marketing materials)

**Contact Name:**

**Current Address:**

<table>
<thead>
<tr>
<th>City:</th>
<th>State:</th>
<th>Zip Code:</th>
</tr>
</thead>
</table>

**Email:**

**Website:**

**Target Audience:**
- [ ] Children (0-5 years)
- [ ] Children (5-12 years)
- [ ] Teens (13-17 years)
- [ ] Adult
- [ ] Senior
- [ ] Intergenerational

**Event Type:**
- [ ] Author Talk/Reading
- [ ] Film Screening
- [ ] Musical/Dramatic Performance
- [ ] Other:
- [ ] Educational Workshop
- [ ] Craft workshop
- [ ] Lecture/Panel Discussion

**Length of Program:**

Most of our performers offer their services for free as a community service. Are you requesting an honorarium? If so, what amount?

## Description of Your Program and/or Activities


Marketing Description

Please provide a 60-word (or less) statement that could potentially be used on marketing to describe your program/performance to the public.

References – Experience - Qualifications

Please provide a reference that has used your performance or is familiar with you professionally.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Phone Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:</td>
<td>How do you know this reference:</td>
</tr>
</tbody>
</table>

If no reference is available, list experience and qualifications to present this program:

Have you performed at the Dover Public Library before? If so, when?

☐ By checking this box, I certify that all of the information I have provided on this form is true and accurate.

Signature: ____________________________ Date: ______________

Applicants will be notified of the status of their proposal within six (6) weeks of submission.

Official Use Only:

Date App. Received: __________
Approved/Declined: __________
Applicant Notified On: __________
Staff Initials: ________________

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